

# project management office (PMO) services



Adaptra has extensive experience in the establishment and management of Project Management Offices for enterprise organisations and companies integrating multiple businesses. We can help you understand, prioritise and improve the management of programs and projects that will contribute to the success of your business, facilitating and motivating cross-functional resources to effectively communicate and deliver organisational efficiencies.

- » Do you have visibility into the status of your project portfolio or programs?
- » Do you understand where your program dollars are being spent?
- » Are you sure that your programs and projects are being effectively managed and are contributing to the delivery of your strategic goals and objectives?
- » Would you like to develop project management competencies within your organisation?

Adaptra is able to provide you with the following exceptional services:

## **PM organisational maturity assessment**

Project performance improvement pays off in higher return on investment in projects and programs and increasingly consistent project successes. We provide an independent measurement of the degree to which effective project performance “ingredients” are present in your organisation and provide you with a report of our findings.

## **PM organisational maturity development**

Once you understand your current PM maturity, we can help you define the right level of maturity your organisation needs to achieve to improve project performance, and outline the steps you need to take to get there.

## **Portfolio prioritisation**

We will review your current project portfolio against your organisational strategy, enabling you to control your discretionary spend by investing in, and prioritising resources on, projects that deliver outcomes that contribute to the realisation of your strategic vision.

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## **Project management office establishment**

We review your people, processes and systems and recommend the necessary structure, framework, governance and cultural changes imperative to the successful implementation of a temporary or enterprise PMO. We can also provide additional resources at your request to help you establish a Centre of Excellence for project managers.

## **PMO health check**

We provide independent audits on the health of your PMO to report on progress against organizational maturity goals, identify specific risks and areas of poor performance, and provide recommendations for management and results improvements.

## **Program delivery**

Adaptra is focused on ensuring that your projects and programs are successfully completed to contribute to the achievement of your strategic goals. We employ senior project professionals with experience in managing programs and exceptional leadership, communication, risk and issue management skills to lead your program to deliver the business outcomes you need.

## **Program management coaching and mentoring**

Successful program managers often have different skills to project managers and often need mentoring in different areas. We can provide an objective assessment of your program or portfolio manager's current competency, prepare a comprehensive action plan to work by, and provide on-the-job advice that will increase your organisation's ability to deliver programs aligned with your strategic vision.

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To discuss how Adaptra can help you increase your performance capability please contact us on + 61 2 9209 3299 or email our solutions team at [adaptra@adaptra.com.au](mailto:adaptra@adaptra.com.au).